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# CHAIRMAN OF THE JOINT

# CHIEFS OF STAFF

# INSTRUCTION

J-2

DISTRIBUTION: A, B, C

CJCSI 5245.01E

6 January 2025

## DEPARTMENT OF DEFENSE INFORMATION SHARING WITH THE U.S. SECRET SERVICE CONCERNING PROTECTION OF THE PRESIDENT OF THE UNITED STATES AND OTHER OFFICIALS

### References:

- a. DoDI 3025.19, 29 November 2011, "Procedures for Sharing Information with and Providing Support to the U.S. Secret Service (USSS), Department of Homeland Security (DHS)"
- b. DoDI 3025.21, 27 February 2013 incorporating Change 1, 8 February 2019, "Defense Support of Civilian Law Enforcement Agencies"
- c. DoDD 5240.01, 27 September 2024, "DoD Intelligence Activities"
- d. DoDM 5240.01, 8 August 2016, "Procedures Governing the Conduct of DoD Intelligence Activities"

1. Purpose. This instruction identifies responsibilities for reporting all data and information to the U.S. Secret Service (USSS) concerning immediate and present danger or past incidents bearing on the personal security of anyone under U.S. Secret Service (USSS) protection.
2. Superseded/Cancellation. Chairman of the Joint Chiefs of Staff (CJCS) Instruction 5245.01D, 5 May 2022, "Department of Defense Information Sharing with the U.S. Secret Service Concerning Protection of the President of the United States and Other Officials," is hereby superseded.
3. Applicability. This instruction applies to the Joint Staff Directorate for Intelligence, J-2; Combatant Commands (CCMDs); and the Defense Intelligence Agency (DIA).
4. Policy. Reference (a) authorizes the Department of Defense (DoD) to supply the USSS such information as may become available in the course of normal operations conducted in accordance with established DoD policies. The agreement does not authorize the DoD to elicit, seek, evaluate, or further investigate information on behalf of the USSS, except when that agency,

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through channels, requests such efforts in specific cases. Reference (b) establishes DoD policies and procedures to be followed in support of federal, state, and local civilian law enforcement officials and agencies. For DoD intelligence components, information concerning U.S. persons is subject to the collection, retention, and dissemination criteria in references (c) and (d).

5. Definitions. None.

6. Responsibilities

a. Joint Staff Directorate for Intelligence, J-2

(1) The J-2 National Joint Operations Intelligence Center (NJOIC) will forward all reportable data and information outlined in Enclosure C to the USSS without delay (during duty and non-duty hours).

(2) Speedily and accurately disseminate information regarding the concern of USSS protectees (defined in Enclosure A). Information concerning an immediate threat, present danger, or past incidents bearing on the personal security of a protectee should be forwarded to the USSS by the fastest means available (see Enclosure B).

(3) Classify, at appropriate levels, all messages and reports to the USSS, whenever classification is required to protect sensitive sources and classified information. If information carries a “Dissemination and Extraction of Information Controlled by Originator” (originator controlled) designation, consent of the originator must be obtained prior to release to the USSS. However, if information is considered an immediate threat or present danger to any protectee in Enclosure A, information must be provided to the USSS immediately, and the originating agency must be informed of such action as soon as practical.

(4) Forward classified information by secure means, whenever possible, considering the need for rapid transmission of information concerning immediate or present danger.

b. Combatant Commands

(1) Transmit directly to the USSS by the fastest available means any information, whether concerning immediate and present danger or previously unreported past incidents, bearing on the personal security of anyone specified in Enclosure A.

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(2) Classify at appropriate levels all messages and reports to the NJOIC and the USSS whenever classification is required to protect sensitive sources and classified information.

(3) Forward classified information by secure means, whenever possible, considering the need for rapid transmission of information concerning immediate or present danger.

(4) Immediately inform NJOIC and Joint Staff J2X of information received and actions taken to notify the USSS of the threat.

c. DIA. DIA, when it originates such information through its authorized activities, will disseminate such threat information to the USSS via the NJOIC.

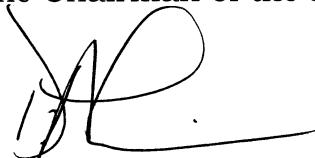
7. Summary of Changes. This revision of CJCSI 5245.01:

- a. Updates addresses and telephone numbers.
- b. Deletes mention of organization names no longer used (and organizations slated for reorganization) and identifies organizations by their current names.
- c. Updates references.

8. Releasability. UNRESTRICTED. This directive is approved for public release; distribution is unlimited on the Non-classified Internet Protocol Router Network. DoD Components (to include CCMDs), other Federal agencies, and the public may obtain copies of this directive through the Internet from the CJCS Directives Electronic Library at <<http://www.jcs.mil/library>>. JS activities may also obtain access via the SECRET Internet Protocol Router Network directives Electronic Library web sites.

9. Effective Date. This INSTRUCTION is effective upon signature.

For the Chairman of the Joint Chiefs of Staff:



DOUGLAS A. SIMS, II, LTG, USA  
Director, Joint Staff

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## Enclosures

- A – Protectees of the U.S. Secret Service
- B – Message Addresses and Telephone Numbers for Use in Forwarding Data and Information Reportable to the U.S. Secret Service
- C – Information to be Furnished by the DoD to the U.S. Secret Service
- D – Information to be Furnished by the U.S. Secret Service to the DoD

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## ENCLOSURE A

### PROTECTEES OF THE U.S. SECRET SERVICE

1. USSS protectees include the following persons:
  - a. The President of the United States, Vice President of the United States (or other officer next in the order of succession to the office of President), President-elect, and Vice President-elect.
  - b. The immediate families of the individuals listed in paragraph 1.
  - c. Former Presidents and their spouses for their lifetimes, except that protection of a spouse shall terminate in the event of remarriage.
  - d. Children of a former President until age 16.
  - e. Visiting heads of foreign states or foreign governments and their spouses traveling with them.
  - f. Other distinguished foreign visitors to the United States and official representatives of the United States performing special missions abroad when the President of the United States directs that such protection be provided.
  - g. Major presidential and vice-presidential candidates within 120 days of a general presidential election and the spouses of such candidates.
  - h. Former Vice Presidents, their spouses, and their children who are under 16 years of age, for a period of not more than 6 months after the date the former Vice President leaves office.
  - i. Other individuals as designated by presidential memorandum.

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## ENCLOSURE B

### MESSAGE ADDRESSES AND TELEPHONE NUMBERS FOR USE IN FORWARDING DATA AND INFORMATION REPORTABLE TO THE U.S. SECRET SERVICE

#### 1. General Service Channel (GENSER) Message Addresses

- a. US SECRET SERVICE WASHINGTON DC//ID//
- b. INFO DIA WASHINGTON DC//J23// DIA WASHINGTON DC//J2X//  
FBI WASHINGTON DC

#### 2. Telephone Numbers

- a. Normal duty hours (0730–1700 Monday–Friday, local Washington, D.C., time):

(1) U.S. Secret Service Protective Intelligence Operations Center (PIOC)  
(24 hours; 7 days per week):

- (a) Commercial: 202-406-5000.
- (b) vIPER: 202-442-9215.
- (c) JWICS e-mail: <usssintel@dhs.ic.gov>.

(2) NJOIC:

- (a) DSN: 225-0175/227-1757.
- (b) Commercial: 703-695-0175/703-693-1757.
- (c) STE: 703-695-0175.
- (d) JWICS e-mail: >[dia\\_njoic\\_intelligence\\_watch@coe.ic.gov](mailto:dia_njoic_intelligence_watch@coe.ic.gov)>.

(3) Joint Staff J2X:

- (a) DSN: 671-0447.
- (b) Commercial: 703-571-0630.

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- (c) STE: 703-571-0630.
- b. Non-duty hours (after 1700 hours Monday–Friday, local Washington, D.C., time, and weekends and holidays)
  - (1) USSS PIOC (24 hours; 7 days per week):
    - (a) Commercial: 202-406-5000.
    - (b) vIPER: 202-442-9215.
    - (c) NSTS: 202-263-2151 and 202-534-4881.
    - (d) JWICS e-mail: <usssintel@dhs.ic.gov>.
  - (2) NJOIC:
    - (a) DSN: 225-0175/227-1757.
    - (b) Commercial: 703-695-0175 / 703-693-1757.
    - (c) STE: 703-695-0175.
    - (d) JWICS e-mail: <dia\_njoic\_intelligence\_watch@coe.ic.gov>.

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## ENCLOSURE C

### INFORMATION TO BE FURNISHED BY THE DEPARTMENT OF DEFENSE TO THE U.S. SECRET SERVICE

1. Information reported to the USSS pursuant to this agreement will be that which becomes available in the regular course of authorized activities and within established DoD policies and will be for official use. Information will include the following:

a. Identification Data. To the extent available, the name or names of an individual or group, including former legal names, aliases, and pseudonyms; address; photograph; physical description; date and place of birth; employment; marital status; and identifying military service numbers, as applicable; social media handles, platforms, blogs, and web sites run by the individuals.

b. Record Data. Files, summaries, or excerpts from DoD files of information concerning an individual or group reportable under provisions of this agreement. Types of record data to be reported include:

(1) Information pertaining to a threat, plan, or attempt to physically harm or kidnap persons specified in Enclosure A.

(2) Information concerning individuals with an unreasonable or irreconcilable insistence upon personally contacting persons specified in Enclosure A whose actions demonstrate a tendency toward mental or emotional instability.

(3) Information pertaining to terrorists and to their individual and group activities outside the United States, its territories and possessions, or on military bases in the United States, when such information implies a potential threat to a protectee of the USSS identified in Enclosure A of this agreement.

(4) Information pertaining to unauthorized ownership or concealment of caches of firearms, explosives, or other paramilitary or military equipment outside the United States, its territories and possessions, or on military bases in the United States, when the circumstances or such ownership or concealment implies a potential threat to a protectee of the USSS identified in Enclosure A of this agreement.

(5) Information pertaining to threatened civil disturbances in the United States or its territories that may require the use of federalized National

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Guard or U.S. military personnel for maintenance or restoration of public order.

(6) Persons within the DoD or those who are being separated, discharged, or retired from the Armed Forces or from civilian employment in the DoD who are deemed by competent authority to constitute a threat to persons specified in Enclosure A.

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## ENCLOSURE D

### INFORMATION TO BE FURNISHED BY THE U.S. SECRET SERVICE TO THE DEPARTMENT OF DEFENSE

1. Information reported to the DoD pursuant to this agreement will include the following:

a. Identification Data. To the extent available, the name or names of an individual or group, including former legal names, aliases, and pseudonyms; address; photograph; physical description; date and place of birth; employment; marital status; and identifying military service numbers, as applicable; social media handles, platforms, blogs, and websites run by the individuals.

b. Record Data. Files, summaries, or excerpts from USSS files of information concerning an individual or group reportable under provisions of this agreement. Types of record data to be reported include the following:

(1) Information pertaining to individuals or groups who plot, plan, or threaten to do physical harm to the Secretary of Defense, Secretary of the Army, Secretary of the Navy, Secretary of the Air Force, or other high officials in the DoD, as well as to DoD property and facilities.

(2) Information pertaining to and results of any USSS investigation of DoD military personnel and civilian employees who are considered a threat or potential threat to any person whose protection is a responsibility of the USSS.

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